



Community Education/Contract Education Instruction

Vision/Narrative

Community Education supports the mission of the college by developing and offering lifelong learning and career training opportunities to the district community and industry partners

Feedback from Supervisor / Dean



Program Objective 1: Simplify Contracts, clarify processes/language

Strategy and Goal(s):

Not Applicable: RESUBMITTED: Copied from Academic Year 2017-18

IEC Program Review:

No: Program has been refocused since last review

Progress:

Yes: I have had several meetings with VP of Administration and the Assoc VP of Business. New requirements for contracts continue to surface when VP reviews contracts. We have agreed on Independent contractors. Business office accountant reviewed contract language and develop a generic contract, non compete lanuage needs to be added.

- Activity 1: a. Met with Administration to clarify contracts for small, medium and large contractors**
- b. Contract outcomes provide information regarding employment opportunities**
- c. Non compete language needs to be added**

Personnel Request - *none*
Non-Personnel Request - *none*

Rankings:

Ranker	Comments	Rank
Dean		
Vice-President		
Budget Committee		
President's Council		



Program Objective 2: 1 Add major career and contract training programs to increase revenue, meet community and industry needs.

Strategy and Goal(s):

Not Applicable: RESUBMITTED: Copied from Academic Year 2017-18

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

Yes: Director has been hired. Metal Working class has run and Intermediate launched Spring 2018. Location has been found in the metals classroom at Christopher High School , Gilroy and will expand to include Sabrado MHUSD Spring 2019. I am working with both credit (CTE) and Non-Credit to develop curriculum to move to their departments. We now have increased our WIOA approved courses from 3 to 9. Phelbotomy , Dental, Vet Assisting, Pharmacy have all been launched. Medical Assiting is scheduled for Spring 2018.

Activity 1: a. Use EAB to gather labor market information

b. Finalize Dental Assisting location, processes

c. Medical Assisting

e. Metal repair, welding, machinist, mechanic, electrical

f. Work with Ed2go to develop bundled programs that can be offered to WIOA agencies

g. Finalize SCC training contract, expand to SBC

h. Support NC & C development of Career programs by development, marketing and transfer of appropriate programs

Personnel Request - *none*

Non-Personnel Request - *none*

Activity 2: Bring Pharmacy Tech and Vet Assistant in house Spring 2018.

Personnel Request - *none*

Non-Personnel Request - *none*

Activity 3: Add ETP contract

Personnel Request - *none*

Non-Personnel Request - *none*

Rankings:

**Community Education/Contract Education**

Academic Year 2018-19

Ranker	Comments	Rank
Dean		
Vice-President		
Budget Committee		
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Program Objective 3: • 2. Expand, renew and develop partnerships

Strategy and Goal(s):

Not Applicable: RESUBMITTED: Copied from Academic Year 2017-18

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

No- None -

- Activity 1:**
- a. continue to participate in CTE, NC , CCE advisory
 - b. Formalize partnership with CTE, shared goverence
 - c. Meet with local manufactures and industry reps to identify training needs
 - d. Use the resources of the Bay Area Consortium and the Central Region Consortium
 - e. BACCC participation
 - f. Attend trade shows, community events, Chamber meetings and mixers, WIOA, Gilroy, Hollister and Morgan Hill

Personnel Request - *none*

Non-Personnel Request - *none*

Rankings:

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Vice-President		
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Program Objective 4: Provide Staff development and training

Strategy and Goal(s):

Not Applicable: RESUBMITTED: Copied from Academic Year 2017-18

IEC Program Review:

No: Need to better communicate the nature of our program.

Progress:

No- None -

Activity 1: a. Develop staff goals and objectives

b. Clarify roles

c. Provide staff development and training to meet staff and program goals/objectives

d. Survey customer service to improve for community, campus staff and students

Personnel Request - *none*

Non-Personnel Request - *none*

Rankings:

Ranker	Comments	Rank
Dean		
Vice-President		
Budget Committee		
President's Council		